

Swinford Church of England Primary School

Charging and Voluntary Contributions Policy

Approved by: Claire Farley (Governor)

Date: September 2023

Last reviewed on: September 2022

Next review due by: September 2024



SWINFORD
CHURCH OF ENGLAND
PRIMARY
SCHOOL

Charging and Voluntary Contributions Policy

1. The provisions of the 1988 Education Reform Act will be followed.
2. Charges will normally be made for the following activities:
 - a) Board and lodging on residential visits
 - b) The proportionate cost for an individual child of activities wholly or mainly outside school hours ("optional extras") to meet the costs of:
 - Travel
 - Materials and equipment
 - Non-teaching staff costs
 - Entrance fees
 - Insurance costs
 - c) Individual instrumental or vocal teaching in groups
 - d) Costs of non-prescribed examinations and preparations for such examinations outside school areas
 - e) Any other education, transport or examination fee unless charges are specially prohibited.
3. Voluntary contributions may be requested for other activities, including excursions taking place during school hours.
4. In addition to free provision of education during the school day, pupils whose parents are receiving income support will not be charged board and lodging where otherwise applicable to residential activities. The School undertakes that parents will be told of the right to claim free activities if they are receiving income support.